



**CYA Football & Cheer**

P.O. Box 471

15 Eyley Road

Thurmont, MD 21788

# Meeting Minutes

Tuesday July 9, 2024 at 7:00 PM

Submitted by Carey Johnson

In attendance: Jeremy Johnson, Carey Johnson, Chris Cassidy, Jacoba Cassidy, Brandon Rivera, Gil Brindley, Kelsey McClure, Ethan McClure, CJ Steele, Kallie Steele, Kathleen Davis, Devin Bradshaw, Maggie Deyton (by phone)

Not Present/Excused: Carrie Laird, Nathan Laird, Alisha Yocum, Meghan Ridenour, Candy Reaver, Brittany Tinsman

Meeting began at 6:59 PM

1. Opening Remarks & Approval of Minutes from June Meeting

Jeremy welcomed everyone and talked how busy this time of year is with practice, registration etc...

2. Minutes

There were no changes to the June minutes. Devon Bradshaw made a motion to approve the minutes as submitted. Brandon Rivera seconded the motion.

3. Open Action Items

Potluck

Plaque for Jerry & landscape around building

4. Voting Rights

Were not read due to Candy Reaver not being able to attend meeting.

5. Financial Report reported by Jeremy Johnson

There is currently \$50,209.06 balance in the bank account. We will do a formal report at the next meeting. Kathleen Davis and Brandon Rivera made motions to approve the report as submitted.

6. Nominations & Elections

We have 6 months to vote on board positions. Went over eligibility, members will have voting rights once attending 4 consecutive meetings. November meeting, we will nominate open board positions & head coaching positions. January meeting will be elections for board of directors / football & cheer head coaches. This year we will be voting on VP, Treasurer, Membership Coordinator & Director of Operations.

7. Committees

a. Game Day:

Jeremy Johnson provided an update. Volunteers to help with Game Day duties are VP – Chair, 7 Board Members, 4 Volunteers (Ethan, **needs 3 more**). The new sound system was delivered and ready to be installed. The paint sprayer and paint has been ordered. Both should be delivered on Thursday

b. Registration:

Jeremy Johnson reported we currently have 244 registered as of 7-9-24.

c. Equipment: No update

d. Concession: Carey Johnson reported needing to set up a date to pick-up drinks to stock concession stand for the season. We will store extra in the press box.

e. Fundraising – Meghan Ridenour sent dates-  
PPK & Fill the Bow September 24 & 25

f. Discipline: No updates

g. Marketing: No Updates

8. Football Report Chris Cassidy reported, ticket booth was taken down. Adding signs for sponsors, 4x6 by field entrance. Pony & JV are close to being able to have a D1 & D2 teams.

CYA Football Camp is the week of June 24th and July 8th

Equipment & Uniforms Report by Jacoba Cassidy, need more cheer uniforms, cost will be approximately \$4,263. Voted on and approved for budget change, 4 board members & 7 voting members approved change.

Will order stickers for helmets to honor Jerry Ferson. We will be ordering canopies with CYA logo for players and parking attendance. Stickers & canopy were approved.

9. Cheerleading Report: No update

10. Social media & Website: No update

11. MVYFL: Jeremy Johnson reported that the next League Meeting will be Sunday July 14. The player exemptions and final count on D2 Teams are due. They will also discuss Girls Flag Football Pilot Program, including logo design. Jeremy also has been in touch with the Catoctin head coach, Rebecca Hurley

12. CYA, Inc.: No Update

13. Field Scheduling & Maintenance: Jeremy Johnson reported ALL TMS fields are shut down for 2024 season. Field requests for Eyler Field was submitted on 1/2024. Field usage updated to include 7 days a week starting July 20 for Field 1, 2, & Concession Stand. We have plans in progress for parking and team practice fields schedule. Jeremy met with Jim Humerick on 7-9-24 to discuss sound system, field Improvements, garden in front of press box & Field Lighting.

14. Bylaws changes voted on and approved.

- a. "The by-laws contained herein may be amended by two-thirds majority vote of all eligible members at a regularly scheduled monthly meeting. Proposals to amend the by-laws shall be presented in writing at a regularly scheduled meeting and voted upon at the next scheduled meeting."
- b. June 2024 Proposal to amend the following bylaws was approved
  - i. Article III, Section 4

Meeting Secretary. The Meeting Secretary shall take minutes at every CYA monthly Football/Cheerleading meeting or special meeting. **At each monthly meeting**, the Meeting Secretary shall **also** present **previous monthly meeting** minutes from the prior month to all meeting attendees **for review and acceptance** **within ten days of the meeting**. The Meeting Secretary shall be responsible for generating all outgoing correspondence. The Meeting Secretary shall also manage the organization's documentation (both hard copies and electronic). Annual audits of the documentation shall be conducted in January.

ii. Article III, Section 5

Treasurer. The Treasurer shall maintain accurate and current financial records throughout the year including but not limited to all the committees referenced in Article VI. The Treasurer shall present an oral **and written** report at each monthly meeting consisting of an opening and closing balance including income and expenditures **for review and acceptance**. A full financial report shall be presented annually at the first meeting following CYA Officer elections. In the event a new treasurer is elected during the term, a full financial report shall be presented at the first meeting following the election.

iii. Exhibit D - Financial Operating Procedures

CYA Football & Cheer Director of Operations

- Serve as financial supporting role as required in event Treasurer and / or President is not available
- **Receive bank account debit card**

15. Calendar of Events reported by Jeremy Johnson

a. July 2024

- i. CYA Football Camp – Week of July 8
- ii. Board Meeting Tuesday July 9 at 7 PM (Location – Eyler)
- iii. Practice Starts July 20 (No pads / helmets only), No practice restrictions July 27

b. August 2024

- i. Board Meeting Tuesday Aug 13 at 8 PM (Location – Eyler)
- ii. Weigh Ins & Family Cookout – August 17
- iii. Regular Season Begins – August 24 & 25
- iv. Supplemental Weigh-Ins – August 31

c. September 2024

- i. Board Meeting Tuesday September 10 at 7 PM (Location – TBD)
- ii. PPK & Pictures
- iii. CYA night at CHS - Sept 20th

d. October 2024

- i. Board Meeting Tuesday October 8 at 7 PM (Location – TBD)
- ii. Homecoming

e. November 2024

- i. Board Meeting Tuesday November 12 at 7 PM (Location – TBD)
- ii. Season ending banquet

16. Adjournment at 7:57 PM, motioned made to adjourn by Devon Bradshaw & Jacoba Cassidy